

<b>Job Description</b>	
<b>Title:</b>	Data & Reporting Analyst
<b>Department:</b>	Operations/Finance
<b>Reporting to:</b>	COO
<b>The Role:</b>	<p>This is an exciting opportunity to join Dilosk as a Data &amp; Reporting Analyst.</p> <p><b>Core activities include:</b></p> <ul style="list-style-type: none"> <li>• Collaborate with key stakeholders including Lending, Credit, Finance teams to understand their respective data requirement</li> <li>• Prepare IT change requests &amp; work with 3<sup>rd</sup> parties to ensure ongoing enhancements to Dilosk internal &amp; external reporting</li> <li>• Preparation and review of regulatory reports to Central Bank of Ireland &amp; Central Credit Register returns</li> <li>• Complete administrative tasks upon the submission of disclosures &amp; manage outstanding queries to completion</li> <li>• Preparation and review of internal MI reports to drive a better understanding of relative profitability of customer products</li> <li>• Identify data gaps and feed into the change management and testing process for new MI reports</li> <li>• Maintain satisfactory data quality controls and data integrity, including testing of regulatory reporting system changes and upgrades</li> <li>• Liaise with other department colleagues, clients and regulators in relation to ad hoc requests &amp; continuous improvement initiatives</li> </ul>
<b>Education and Experience:</b>	<ul style="list-style-type: none"> <li>• The successful candidate will have a minimum of 3 years experience working in an analytical or regulatory reporting team ideally, with knowledge of Macro Prudential rules &amp; CCR requirements</li> <li>• Third Level qualification in computer science, mathematics, statistics or another discipline including a significant quantitative element.</li> <li>• Proven experience with Excel and one of SQL / R / SAS'</li> <li>• High level of expertise in sourcing, interrogating, merging and manipulating data from multiple systems/platforms</li> <li>• Understanding of regulations affecting Retail Credit Firms with emphasis on CCR reporting to the Central Bank of Ireland</li> </ul>

<b>Skills and Personal profile</b>	<ul style="list-style-type: none"><li>• Strong communication skills and an ability to explain complex situations</li><li>• Keen analytical and problem-solving experience with a strong focus on quality assurance of output</li><li>• Attention to detail and the ability to prioritise and deliver in a fast paced and dynamic environment with a high degree of personal accountability, integrity and trust</li><li>• Demonstrated ability to work effectively within cross functional and remote teams</li><li>• Proven ability to critically assess complex/ once-off issues and problems with the ability to distill significant volumes of information, identifying solutions for root causes of issues.</li></ul>